

**GREATER EGYPT REGIONAL PLANNING AND DEVELOPMENT COMMISSION
EXECUTIVE COMMITTEE MEETING
November 18, 2025**

1. Call to Order and Roll Call

Jeff Robinson, Chair, presided and called the meeting to order at 12:01 pm. A roll call was taken, and it was noted that there is a quorum present.

Officers Present:

<u>Name</u>	<u>Position, Represents</u>
Jeffery Robinson	Chair, Williamson County
Kathy Lively	1 st Vice-Chair, Herrin
Kevin Weston	2 nd Vice-Chair, Franklin County
Julie Peterson	3 rd Vice-Chair, Jackson County
Robert Spencer	4 th Vice-Chair, Pinckneyville
Cindy Humm	Treasurer, Franklin County
Steve Damron	Secretary, Jefferson County

Staff Present - Cary Minnis (Executive Director), Sarah O'Dell (Administrator)

2. Consent Agenda

- a) Minutes of September 9, 2025, Executive Committee Meeting
- b) October 2025 Staff Report

A motion was made by Cindy Humm and seconded by Steve Damron to approve the consent agenda. The motion carried unanimously.

3. New Business

- a) 2026 Meeting Schedule
 - The board reviewed the proposed 2026 meeting schedule included in the packet. The schedule follows the same pattern as the current year, with regular Board meetings held every other month at 6:00 p.m., and all meetings planned to be held at the Greater Egypt office. A motion was made by Kevin Weston and seconded by Robert Spencer to approve the 2026 Meeting Schedule. The motion carried unanimously.
- b) Resolution to Accept Transfer of Real Property held by GERPDC Inc.
 - The board then reviewed and approved two resolutions needed to transfer the building title from GERPDC Inc., the 501(c)(25) entity holding the property, to Greater Egypt. These resolutions confirm Greater Egypt's acceptance of the property and authorize the chairman to sign the necessary documents. The title company will now prepare the deed for recording. A brief discussion followed about whether GERPDC Inc. should be dissolved in the future, which will be addressed at an upcoming meeting of GERPDC Inc.
- c) Solid Waste Grants
 - Director updated the Board on the solid waste grants, explaining that three counties—Franklin, Jefferson, and Williamson—were unable to receive additional state funds because they were temporarily not GATA-compliant. Although Greater Egypt had billed for the work associated with those funds, the agreements were contingent on the counties actually receiving the grants. As a result, \$30,000 in accounts receivable will be written off. The true loss to Greater Egypt is much smaller—about \$7,200 in unreimbursed expenses. With the IEPA contacts gone and the grant program closed, there is no path to recover the funds, so the receivable will be removed from the books.

d) IEPA 604b and IDOT SPR Grant Updates

- The Executive Director provided an update on IDOT SPR and IEPA funding. IDOT SPR grants have been supporting transportation planning projects, including bike plans, Safe Routes to School, and a port study in Jackson County. Due to restrictions on amending the scope, some planned work (like the Carbondale bike plan update) cannot be added. Funding timelines extend through 2026, though most projects are expected to finish by June. With staff transitions, remaining work will be absorbed by existing departments, and consultants will handle most of the studies.
- IEPA funding through the 604B program remains crucial. While some agreements are not yet signed, the department anticipates receiving approximately \$1.2–\$1.3 million covering the next 3–4 years. Bi-weekly calls with IEPA are ongoing to finalize agreements.

e) Miscellaneous

- The Executive Director shared some good news on DRA grants: While official announcements haven't been made, all six CDAP applications we submitted were funded, totaling just under \$1.5 million—exceeding the anticipated allocation for the region. This success is due to strong applications and extra work by staff to meet DRA's new requirements, including water rate analyses for communities. Administrative fees from these awards will total about \$38,000.

4. Matters from the Floor

- Cindy Humm asked for an update on the partnership with the accounting agency. It was noted that our off-site accounting is working well. There was one minor transfer issue, but it was resolved immediately. Payroll has also been integrated smoothly.
- Kathy Lively asked the board to consider reviewing the executive director's compensation. The board recently updated the Executive Director's job description but did not review compensation. The most recent wage increase was only 1%, which was below staff increases. Comparisons with similar roles in the region have been gathered and will be shared for discussion before bringing a recommendation to the full board.

a) Next Meetings:

Full Board Commission Meeting: December 9, 2025, 6:00 p.m. (Kokopelli)

Executive Committee Meeting: January 13, 2026, 12:00 noon

6. Adjourn

A motion was made by Robert Spencer and seconded by Kevin Weston to adjourn the meeting. The motion carried unanimously, and the meeting adjourned.