

**GREATER EGYPT REGIONAL PLANNING AND DEVELOPMENT COMMISSION  
BOARD MEETING  
August 13, 2024**

**1. Call to Order and Roll Call**

Jeffery Robinson, Chair, presided and called the meeting to order at 6:02 p.m. A roll call was done, and a simple majority quorum was established.

**Members Present:**

<b><u>Name</u></b>	<b><u>Represents</u></b>
Cindy Humm	Franklin County
Kevin Weston	Franklin County
David Larkin	Jackson County
Julie Peterson	Jackson County
Cody Lueker	Carbondale
Brian Otten	Perry County
Robert Spencer	Pinckneyville
Travis Emery	Williamson County
Timothy Atkisson	Williamson County
Alexander Simpson	Williamson County
Jeffery Robinson	Williamson County

**Members Absent:**

<b><u>Name</u></b>	<b><u>Represents</u></b>
Neil Hargis	Franklin County
Liz Allen	Franklin County
Lee Messersmith	Benton
Gary Williams	Rend Lake Conservancy District
Chris Veteto	West Frankfort
John Rendleman	Jackson County
Greg Legan	Kinkaid-Reeds Creek Conservancy District
Ryan Guthman	Murphysboro
Steve Damron	Jefferson County
Steve Draege	Jefferson County
Cliff Lindemann	Jefferson County
Fisher Overstreet	Jefferson County
Mary Ellen Bechtel	Mt. Vernon
Bruce Morgenstern	Perry County
Josh Gross	Perry County
Duncan Britton	Perry County
Brian Otten	Perry County
Ruth Hale	Du Quoin
Mark Krones	Cartersville
Kathy Lively	Herrin
Glenn Clarida	Marion
Jason Ashmore	ALG

**Staff Present** - Cary Minnis (Executive Director), Abra Phillips (Administrator)

**2. Recognition of Visitors - None**

### **3. Consent Agenda**

A motion was made by Robert Spencer and seconded by Travis Emery to approve the Consent Agenda as presented. The motion was carried by unanimous vote.

The following reports were accepted:

- a) Minutes – June 11, 2024
- b) Financial Report – June 2024
- c) List of Bills – August 13, 2024
- d) Staff Report – July 2024

### **4. New Business**

#### **a) FY2025 Budget Amendment**

Cary discussed the following budget amendments:

- Cary is working on developing a new fee for service contract and anticipates that it will be ongoing revenue if it works out.
- Margie Mitchell was budgeted through the end of December in anticipation of retirement – when Margie retires Greater Egypt will receive around 45K to be transferred from the employee benefit fund out of her earned sick leave, the most earned sick leave any employee can get paid out upon termination of employment is 50%. This payout wasn't previously included in the budget and should have been.
- We plan to hire an Administrative Assistant to take over some of the tasks that Abra and Jenny currently do so that we can free up time for other fiscal tasks. The salary will be around \$40K for 9 months of FY25 (\$30K added to budget). Cary anticipates that labor allocation will be around 65% on indirect and the remainder will be on new projects.
- The new West Frankfort Stormwater Grant was awarded. This grant is similar to the current DRA Carbondale Stormwater grant and will add around \$132K of revenue to our budget.

A motion was made by Timothy Atkisson and seconded by Cindy Humm to approve the amendments to the FY25 budget as described above. The motion was carried by unanimous vote.

#### **b) Equipment Purchase Approval**

Cary referred to the quote from Stiles in the packet. It will add two more cubicles to the existing cubicles in the main area of the office and the cost will be \$6,703.84. This is necessary to accommodate our growing staff.

A motion was made by Robert Spencer and seconded by Kevin Weston to approve the equipment purchase as discussed. The motion carried unanimously.

#### **c) Pursue GERDC INC Dissolution (Public Act 103-0750)**

Cary announced that an amendment to Public Act 103-0750 was signed by the governor three weeks ago that will allow Greater Egypt to own real estate and is asking the board's opinion on whether or not to pursue getting rid of GERPDC INC. The only reason we reinstated it was to purchase property for our new building. The general consensus is that we should look into it and be mindful of the financial advantages and liabilities with each option.

#### **d) Miscellaneous**

Cary announced that our Safe Streets and Roads for All project is finally kicking off. Meetings will be held on August 20<sup>th</sup>, at 1:30 pm at the Mt. Vernon Airport, and August 21<sup>st</sup> at 8:30 am at the Carbondale Civic Center. We have 2 IDOT SPR bike plans that are being kicked off soon as well.

**5. Matters from the Floor – None**

Julie Peterson announced that the Southern Illinoisan had an article about Jackson County Mass Transit. Jeff Robinson mentioned that he would like a committee formed to start looking into adding dental/vision plans (at the cost of employees) to our health plan.

**6. Upcoming Meetings**

Executive Committee – September 10, 2024 – time TBA

Regular Meeting – October 08, 2024, at 6:00pm

**7. Adjournment**

A motion was made by Timothy Atkisson and seconded by Travis Emery to adjourn the meeting. The motion was carried unanimously, and the meeting adjourned at 6:54 p.m.

*Copies of documents furnished to the Commission in connection with this meeting are on file at the Greater Egypt office in Marion, Illinois.*