

**GREATER EGYPT REGIONAL PLANNING AND DEVELOPMENT COMMISSION
EXECUTIVE COMMITTEE MEETING
March 26, 2024**

1. Call to Order and Roll Call

Jeffery Robinson, Chair, presided and called the meeting to order at 12:10 pm. A roll call was taken, and it was noted that there's a quorum present.

Officers Present:

<u>Name</u>	<u>Position, Represents</u>
Jeffery Robinson	Chair, Williamson County
Kathy Lively	1 st Vice-Chair, Herrin
Steve Damron	Secretary, Jefferson County
Cindy Humm	Treasurer, Franklin County

Officers Absent:

<u>Name</u>	<u>Position, Represents</u>
Brian Otten	2 nd Vice-Chair, Perry County
Julie Peterson	3 rd Vice-Chair, Jackson County

Staff Present - Cary Minnis (Executive Director); Abra Phillips (Administrator).

2. Consent Agenda

- a) Minutes of February 13, 2024 Commission Meeting
- b) List of Bills – March 26, 2024
- c) Staff Report – February 2024

Cary Minnis noted that the minutes should be approved at the full board meeting next month rather than at today's meeting. A motion was made by Kathy Lively and seconded by Steve Damron to approve the consent agenda with the minutes removed. The motion carried unanimously.

3. New Business

- a) Section 125 Plan – Cary referred to the Section 125 Plan document included in today's packet and clarified that this is a resolution that we have already passed but the document on file is very outdated. This cafeteria plan is necessary for us to be able to have staff who have other health coverage to elect for cash-in-lieu and for any staff who chooses to purchase pre-tax dependent health coverage through our group plan. He also mentioned that we may need to change our health plan when our renewal term comes up.
- b) Vacancy on Executive Committee – Fred Kelly officially resigned from the board earlier this month. We will need to nominate someone else and get them approved at the next full board meeting. The officers present discussed and decided to ask Robert Spencer from Pinckneyville. Cary will be reaching out to him prior to the commission meeting on April 9, 2024 to ensure that he can make that commitment.
- c) Miscellaneous –
 - 1. ADA Compliance Monitoring (Man-Tra-Con) – Cary explained that Man-Tra-Con had this done and the results were that the handicapped spots furthest from the door are not flat and that is causing drainage issues. Farley will be fixing and restriping this to comply with ADA and will also be adding one handicapped space to the back parking lot.
 - 2. Budgeting – Cary announced that our job posting for the Environmental Planners is out. So far, we

have had one candidate that would be a great fit, but they want to start later than we'd like, one that lives out of the district and is not willing to move, and one that has not answered our request for an interview yet. We are hesitating on putting the ad out for the Economic Development Planner for now while we get the Environmental Planners in place. He also discussed the Enterprise Zone fees that we implemented in 2020 and noted that funds received have not been budgeted. We are also earning around \$20,000 annually in interest that is not budgeted and asked the group for ideas on how to spend it. The consensus is to spend it on hiring more staff.

3. Champaign County Regional Planning Commission – Cary explained that the Champaign County Commission is wanting to purchase a building but can't own real estate, so they are trying to amend the legislation so that all planning commissions can own real estate. If this goes through it could be helpful to us in the future and we could possibly get rid of GERPDC INC.
4. Staff Report – EDA Section – Cary announced that there has been a preauthorized legislation introduced in the House of Representatives that will be great for us and our region. If passed it will increase the EDA grants up to triple the amount we're getting currently and may eliminate the match.

4. Matters from the Floor

Jeff Robinson asked about sticking with the residency requirement for staff due to the applicant who was unwilling to move in district. It was decided to add it to the agenda for the next full board meeting for discussion.

5. Next Meetings:

Full Board Commission Meeting: April 9, 2024, 6:00 p.m.

Executive Committee Meeting: May 14, 2024, Time TBA

6. Adjourn

A motion was made by Steve Damron and seconded by Cindy Humm to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 1:21 pm.