

**GREATER EGYPT REGIONAL PLANNING AND DEVELOPMENT COMMISSION
ANNUAL MEETING
December 12, 2023**

1. Call to Order and Roll Call

Jeffery Robinson, Chair, presided and called the meeting to order at 6:00 p.m. A roll call was done and a simple majority quorum was established.

Members Present – Lee Messersmith (Benton); David Larkin, Julie Peterson (Jackson County); Cody Lueker (Carbondale); Ryan Guthman (Murphysboro) Steve Damron (Jefferson County); Bruce Morgenstern (Perry County); Robert Spencer (Pinckneyville); Timothy Atkisson, Jeffery Robinson (Williamson County)

Members Absent - Neil Hargis, Cindy Humm, Joshua Qualls, Kevin Weston (Franklin County); Chris Veteto (West Frankfort); Keith Thomason (Rend Lake Conservancy District); John Rendleman (Jackson County); Scott Wilmouth (Kinkaid-Reeds Creek Conservancy District); Steve Draege, Cliff Lindemann, James Malone (Jefferson County); Mary Ellen Bechtel (Mt. Vernon); Josh Gross, Fred Kelly, Brian Otten (Perry County); Ruth Hale (Du Quoin); Travis Emery, Alexander Simpson (Williamson County); Mark Krones (Carterville); Kathy Livey (Herrin); Glenn Clarida (Marion); Jason Ashmore (ALG)

Staff Present - Cary Minnis (Executive Director), Abra Phillips (Admin Asst & Bookkeeper)

2. Recognition of Visitors - None

3. Consent Agenda

A motion was made by David Larkin and seconded by Robert Spencer to approve the Consent Agenda as presented. The motion carried by unanimous vote.

The following reports were accepted:

- a) Minutes of the Regular Meeting – October 10, 2023
- b) Minutes of the Executive Committee Meeting – November 07, 2023
- c) Financial Report – October and November, 2023
- d) Staff Report – October & November, 2023

4. Old Business - None

5. New Business

a) **FY 2023 Commission Audit**

Cary reviewed the results of the Commission’s FY2023 audit and noted that, as usual, there were no findings within the report.

A motion was made by Lee Messersmith and seconded by Timothy Atkisson to approve the FY2023 Audit. The motion carried by unanimous vote.

b) **Nominating Committee Report**

The following members met on November 07, 2023 to select the Executive Committee for Calendar Year 2024.

Julie Peterson – Jackson County
Cindy Humm – Franklin County
Kathy Lively – Williamson County
Steve Damron – Jefferson County

Brian Otten – Pery County

The committee listed above decided to keep the slate of officers as it is currently (see below):

- Chair – Jeffery Robinson, Williamson County
- 1st Vice Chair – Kathy Lively, Herrin
- 2nd Vice Chair – Brian Otten, Perry County
- 3rd Vice Chair – Julie Peterson, Jackson County
- 4th Vice Chair – Fred Kelly, Perry County
- Secretary – Steve Damron, Jefferson County
- Treasurer – Cindy Humm, Franklin County

A motion was made by Steve Damron and seconded by Cody Lueker to approve the nominating committee as listed above. The motion carried unanimously.

c) **Meeting Schedule for 2024**

Cary referred to the meeting schedule in the handout and reminded members that meetings are now bi-monthly and start at 6:00 pm. All meetings, excepting the annual meeting in December, will be held at the Greater Egypt office. The location for the annual meeting is to be determined.

A motion was made by Timothy Atkisson and seconded by Robert Spencer to approve the meeting scheduled as presented. The motion carried unanimously.

d) **Approval for Executive Director to Attend NADO Policy Conference in Washington DC (March 10-13, 2024)**

Cary requested approval to attend the NADO Policy Conference, coming up in March of this year and explained the importance of attending to those present.

A motion was made by Robert Spencer and seconded by Steve Damron to approve attendance of the conference discussed. The motion carried unanimously.

e) **Miscellaneous**

Cary informed the group that we have two pieces of office equipment that we don't use/need any longer. The plotter doesn't work and would be too costly to fix, so we are asking for approval to dispose of it. We also have an extra Xerox machine (model 7535) that is in great condition, but we don't have any need for it and are seeking approval to sell. An email has already gone out to all members with specifications and pictures of the Xerox machine. Cary told members present to reach out to Abra Phillips with any inquiries or offers.

A motion was made by Robert Spencer and seconded by Ryan Guthman to approve disposal of the plotter and selling of the Xerox machine. The motion carried unanimously.

6. Matters from the Floor - None

7. Upcoming Meetings

Executive Committee – January 9, 2024

Regular Meeting – February 13, 2024 at 6:00pm

8. Adjournment

A motion was made by Bruce Morgenstern and seconded by Julie Peterson to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 6:07 p.m.

Copies of documents furnished to the Commission in connection with this meeting are on file at the Greater Egypt office in Marion, Illinois.