

**GREATER EGYPT REGIONAL PLANNING AND DEVELOPMENT COMMISSION
(GREATER EGYPT)**

**MINUTES OF THE REGULAR MEETING OF THE COMMISSION
November 14, 2017**

The Regular Meeting of the Commission convened on Tuesday, November 14, at 7:00 p.m. at the Commission Office Marion, Illinois.

Commissioners Present: Cindy Humm, Steve Leek (Franklin County); Craig Miles (Benton); Cate Dinn (West Frankfort); Julie Peterson, Bob Hopkins, John Rendleman (Jackson County); Scott Wilmouth (Kinkaid-Reeds Creek Conservancy District); Steve Damron, Steve Draege, James Malone (Jefferson County); Fred Kelly (Perry County); Andrew Croessman (Du Quoin); Robert Spencer (Pinckneyville); Greg Smothers (Williamson County); Robert Butler (Marion).

Commissioners Absent: Jason Ashmore, Neil Hargis (Franklin County); Brandon Brown (Jackson County); Gary Williams (Carbondale); Cliff Lindemann, (Jefferson County); Mary Ellen Bechtel (Mt. Vernon); Jim Epplin, Josh Gross, Brian Otten (Perry County); Andrew Croessman (Du Quoin); Ron Ellis, Brent Gentry, Jeffery Robinson (Williamson County); Mark T. Kronen (Carterville). Kathy Lively (Herrin).

Staff present: Cary M. Minnis, Executive Director and Jenny Richardson, Administrator.

Others present: Harold Emling, Auditor

Craig Miles, new Commission member from Benton was introduced.

Introduction of Guests

None

Call to Order

Ms. Peterson, Chairman, called the meeting to order at 7:00 p.m. It was determined that a quorum was physically present. Proceedings of the meeting were recorded.

Minutes of the Regular of the Commission, Treasurer's Report, and List of Bills

Motion was made by Mr. Rendleman and seconded by Mr. Spencer to approve the *Minutes of the Regular Meeting of the Commission* of October 10, 2017, as received. All members present voted "AYE". Motion carried.

Motion was made by Ms. Humm and seconded by Mr. Spencer accepting the Financial Report of October 31, 2017, as received. All members present voted "AYE". Motion carried.

Motion made by Mr. Smothers and seconded by Mr. Leek authorizing the payment of expenditures over \$500 on the *List of Bills*, including, contractual invoices, as received All members present voted "AYE". Motion carried.

Correspondence

None

Old Business – Administrative

FY 2017 Audit

Ms. Peterson introduced Harold Emling, who presented the FY 2017 Audit. Copy of Audit was distributed to members present. He presented the FY 2017 Audit along with a letter to the Board. The books were in good shape. The letters in the audit are standard audit letters, reviewed the balance sheet (current assets and liabilities). The Supplementary Information includes the expenses for all Commission projects. There were no audit findings.

After discussion, a motion was made by Mr. Rendleman and seconded by Mr. Kelly to accept the FY 2017 Commission Audit as presented. All members present voted "AYE". Motion carried.

Executive Committee Meeting of October 10, 2017

A motion was made by Mr. Malone and seconded by Mr. Draege to approve the minutes of the Executive Committee Meeting of October 10, 2017 as received. All members present voted "AYE". Motion carried.

Old Business - Program

Staff Program Report to the Commission

Motion was made by Mr. Draege and seconded by Ms. Dinn accepting the *Staff Program Report to the Commission* of September, 2017, as received. All members present voted "AYE". Motion carried.

Water Quality Management Program

Mr. Minnis noted that the executed copy of the new IEPA watershed grant was received. Grant became effective October 1.

EDA

Mr. Minnis noted the Mt. Vernon Industrial Park road project is under construction. Also the Southern Illinois Airport road project is under construction. Have received pictures of the project work.

Mr. Minnis said Jefferson County is about to send out the RFP for engineers. Hopefully the project can begin the first of the year.

DRA

Question was asked regarding the Arthur Agency. Mr. Minnis noted that the Arthur Agency has a contract with the Commission regarding the Commission's Regional Marketing Study that was funded by DRA and the Workforce board.

Transportation Planning

Mr. Minnis noted the ITEP grant proposals that would potentially fund sidewalk/bike paths are being accepted.

Hazard Mitigation Grants

West Frankfort: Construction of waste water plant is in process. Ms. Dinn reported the plant was now operational, start up about 2 weeks ago.

Reed Station Mobile Home Park: Proposals for sludge removal have been received, awaiting IEMA approval of a budget modification to award the contract.

Illinois Rural Reverse Funding Fair

Mr. Minnis noted that the Rural Reverse Funding Fair hosted by Rural Development will be held in the Commission office on Thursday, November 16 from 8:30 to 4:30. Projects that were chose for potential funding will be presented by the applicants.

New Business – Administrative

Appointment Nominating Committee

A Nominating Committee needs to be appointed to present a slate of officers for 2018 at the December meeting. A motion was made by Mr. Rendleman and seconded by Mr. Leek to appoint the following members to

serve on the Nominating Committee: Cate Dunn (Franklin County), Robert Hopkins (Jackson County), Steve Damron (Jefferson County), Jim Eplin (Perry County), and Greg Smothers (Williamson County). Motion carried.

2018 Meeting Schedule

A motion was made by Mr. Malone and seconded by Mr. Damron to approve the Commission meeting schedule for 2018. Motion carried.

Ms. Peterson noted the Annual Meeting is December 12 at the Black Diamond Event Center in Marion.

New Business – Program

None

Adjournment

Motion was made by Mr. Kelly and seconded by Mr. Damron to adjourn the meeting. The meeting adjourned at 7:40 p.m.

Handouts

FY 2017 Annual Audit

Copies of all background documents furnished to the Commission in connection with this meeting are on file in the office of Greater Egypt, Marion, Illinois.