The Regular Meeting of the Commission convened on Tuesday, January 14 at 7:00 p.m. at the Commission Offices in Marion, Illinois.

Commission Members Present: Cindy Humm (Franklin County); Julie Peterson, John Rendleman (Jackson County); Scott Wilmouth (Kinkaid-Reeds Creek Conservancy District); Steve Damron, Steve Draege (Jefferson County); Josh Gross, Fred Kelly (Perry County); Robert Spencer (Pinckneyville); Jim Marlo, Mike Monchino, Jeffery Robinson, Greg Smothers (Williamson County); Mark Krones (Carterville); Kathy Lively (Herrin).

Commission Members Absent: Jason Ashmore, Neil Hargis, Kevin Weston (Franklin County); Craig Miles (Benton); Cate Dinn (West Frankfort); Cliff Lindemann, James Malone (Jefferson County); Mary Ellen Bechtel (Mt. Vernon); Dallas Bigham, Brian Otten (Perry County); Andrew Croessman (Du Quoin); Larry Lovell (Assembly of Local Governments).

Guests were introduced: Lynn Andersen Lindberg, SIU Research Park, and H. Davis Hap P.E., Chastain & Associates.

Call to Order

Mr. Damron called the meeting to order at 7:00 p.m. It was determined that a quorum was physically present and the proceedings of the meeting were recorded.

Consent Agenda

Motion was made by Ms. Lively and seconded by Mr. Robinson to approve the consent agenda items: Minutes of the December 10 Commission Meeting, the January Financial Statement and December Staff Report. All members present voted “AYE”. The motion carried.

A Revised List of Bills was distributed to members present. A motion was made by Ms. Humm, and seconded by Mr. Spencer to approve the revised list of bills as presented. All members present voted “AYE”. The motion carried.

New Business

SIMPO Metropolitan Planning Review

Mr. Minnis reported that SIMPO was monitored recently by the Federal Highway Administration and the Federal Transit Administration. Based on the information of the Planning Review and ongoing Federal oversight of the planning activities in the Carbondale urbanized area region, the FHWA finds the transportation planning process of the Southern Illinois MPO substantially meets the planning requirements. The Federal Review Team has identified commendations for the MPO as well as recommendations for the MPO and its partner agencies to consider. This speaks well of staff and the MPO committees.

Approval of SMPO Study Contract for Downtown Murphysboro Study

Copies of information regarding the Murphysboro Planning Study was distributed to members present. The purpose of the study is to evaluate and recommend transportation infrastructure improvements that will serve all modes of transportation, promote development, improve safety and enhance the business climate of the downtown area. A cost-reimbursement not to exceed $50,000. Seven proposals were received. The selection committee recommended Chastain and the Policy approved the recommendation. All work must be completed by June 30, 2020.

A motion was made by Ms. Peterson and seconded by Mr. Rendleman to approve the Murphysboro Downtown Planning Study Contract with Chastain not to exceed $50,000, with work to be completed by June 30, 2020. All members present voted “AYE”. Motion carried.
Approval of Greater Egypt Insurance Policies

Copies of Insurance Bids were distributed to members present. Mr. Minnis discussed the insurances needed by the Commission. Several insurance agencies were contacted. Country Financial is suggested by staff. A Commercial Package Policy includes Commercial Property ($1,053); General Liability ($2,217); with an optional (Employment Practices Liability, Hired & Non-Owned, Blanket Additional Insured) ($1,070) Crime ($229); Inland Marine (Builders Risk), Builders Risk Coverage and Computer Coverage ($5,257), for a total annual premium of $9,736.00. Mr. Minnis recommended to bind coverage with Country Financial.

A motion was made by Mr. Robinson and seconded by Mr. Krones that the Commission bind the insurance coverage with Country Financial. All members present voted “AYE”. The motion carried.

Approval of USDA Reserve Fund

Mr. Minnis noted that USDA required a reserve fund for our loan. Will need $81,549.36 and suggested using a Certificate of Deposit that is currently not restricted as the reserve fund. A motion was made by Mr. Rendleman and seconded by Mr. Spencer that the Commission reserve $81,549.36 of the Certificate of Deposit for the reserve fund for the USDA loan. All members present voted “AYE”. The motion carried.

Certification of FY 21 Indirect Costs

Copies of the Certificate of Indirect Costs along with back-up on how cost was figured were distributed to members present. Mr. Minnis noted that the Certificate must be submitted to EDA for each Fiscal Year to be approved and then can be used for project costs in FY 2021. The Indirect rate for FY 2021 is 30.203%

A motion was made by Ms. Lively and seconded by Mr. Rendleman to approve the Indirect Cost Rate for FY 2021 and submit to EDA for approval. All members present voted “AYE”. The motion carried.

Old Business

New Office Construction Project

Mr. Minnis summarized the construction status including potential dates for the bid. Also recommended Robert Dawn be hired for $1,000. to appraise the property. A motion was made by Mr. Smothers and seconded by Mr. Robinson to hire Robert Dawn as appraiser in the amount of $1,000. All members present voted “AYE”. The motion carried.

Matters from the Floor

None

Upcoming Meeting(s)

January 29 Executive Committee – Marion; February 11 – Commission Meeting IDOT presentation – Marion instead of Carbondale as City Council meets.

Adjournment

A motion was made by Mr. Robinson and seconded by Mr. Rendleman to adjourn the meeting. The meeting adjourned at 7:35 p.m.

Handouts

Revised List of Bills
Murphysboro Downtown Planning Study
Greater Egypt Insurance Policies
FY 2021 Indirect Certification

Copies of all background documents furnished to the Commission in connection with this meeting are on file in the office of Greater Egypt, Marion, Illinois.